



“Write it, Cite it” rules

Fast Facts:

- The construction industry contributes \$5.5 billion to Oregon’s economy.
- Businesses and individuals spend \$100 million yearly on building permits in Oregon.
- BCD administers a uniform building code applicable statewide.

“Write it, Cite it” Checklist

- Covers structural, electrical, mechanical, plumbing and residential code violations.
- Provides correction information for writing a citation.
- Is available on the web at bcd.Oregon.gov.
- Local jurisdictions can use the checklist or adapt it to address local issues.

Benefits

- Contractors can use the list as a guide to avoid common violations and check their work.
- Consistent code application helps ensure safer buildings and a predictable building environment.
- Local jurisdictions have a tool to help ensure that inspectors are consistent in the types of violations they cite.
- Inspectors and contractors have a common tool to help keep buildings code compliant.

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Effective January 1, 2006, Oregon Administrative Rules require inspectors to cite the code when issuing correction notices. Dubbed “Write it, Cite it,” the rules reinforce the consistent application of code on construction sites throughout Oregon. The construction industry is key to the state’s economy, and consistent code requirements contribute to a more predictable business environment for the construction and design communities, and safer buildings for Oregonians.

The new requirements to provide or “cite” the applicable code reference on citations will improve customer service and provide predictability by taking the guesswork out of construction corrections for both the construction industry and local government. Providing code cites also helps the contractor or design professional understand the root of the code problem in question.

To assist local governments meet the requirements of this rule, the BCD has provided a “Write it, Cite it,” checklist, located on the division’s website, bcd.Oregon.gov. The checklist contains code citations in five specialty code areas - structural, electrical, mechanical plumbing and residential - that address the most common corrections.

The checklist was developed in partnership with local government. The division is providing the list as a standard for all jurisdictions to use.

Included in the checklist are a number of items to assist the inspector or contractor including a brief description of the violation, the appropriate code citation and additional explanatory information.

Requirements for corrective notices can be found in OAR 918-098-1900.

