



License information

Application-training and experience verification

- *Boiler licensing applicants submitting equivalent training and experience must provide verification from a current or previous employer. If an employer is not available, an individual who supervised the work may verify experience. The verifier does not need to be licensed. If neither an employer nor supervisor is available, a co-worker who was directly involved may verify experience.*
- *Equivalent military training and experience will be evaluated on a "case-by-case basis."*

Examination

- *The passing score for all boiler licensing exams is 75 percent correct or better.*
- *Exams are open book.*
- *Applicants who fail an exam may reapply immediately after each failure, but must wait 30 days to retake an exam.*
- *The division will send an exam review report to all license applicants who fail an exam. In-person exam review is eliminated.*

Renewal

- *Transition period: All boiler licenses will expire annually until July 1, 2008. After July 1, licenses must be renewed every three years.*
- *A licensee who fails to renew a license may obtain a license within one year of the date the license expired, upon reapplication, payment of the application fee, and completion of all outstanding continuing education. The license holder may not work during the time that the license is expired.*
- *All boiler licensees will receive one renewal notice by regular mail.*

Contact

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Boiler Licensing and Continuing Education HB 2181 Rule Changes

Administrative rules effective October 1, 2006 create standard license and continuing education requirements for the boiler, electrical, elevator, and plumbing licenses, without changing the scopes of individual licenses. Here are the highlights of the rule changes affecting the boiler safety program.

Continuing education provider information:

Course/instructor approval

- Courses and instructors are approved for the duration of a 3-year code cycle.
- Application for course or instructor approval may be made at any time during the code cycle.
- Instructors may apply for approval as part of the course approval process or may apply independently of the course approval process.
- Approved courses may include class, online, or correspondence courses.
- The minimum class course length is two hours, or "the equivalent" for online or correspondence courses.
- At a minimum, courses must cover the most current appropriate specialty code including Oregon amendments.
- Instructors must have "training or experience to teach the subject matter" of the course.

Recording continuing education credits

- Providers must submit attendee rosters to the division electronically in an Excel spreadsheet available on the division web site, www.bcd.oregon.gov. The division will no longer accept original rosters, copies of rosters, e-mails listing attendees or any other format.
- Providers must document course completion and give proof (e.g. certificates) to each attendee.
- Providers must retain records of attendees for each course for at least 5 years from the date of the course.

Enforcement actions

- A civil penalty may be issued or other action taken, including suspension or revocation of approval of a continuing education course or instructor, for failure to meet the requirements of Division 035.

Continuing education licensee information:

Number of hours required

- License holders are required to complete 8 hours of continuing education each year.

