



# Request for Boiler/Pressure Vessel Permit for Installation, Alteration, or Repair

**Department of Consumer and Business Services**  
**Building Codes Division • Boiler Section**  
 1535 Edgewater NW, Salem, OR  
 Mailing address: P.O. Box 14470, Salem, OR 97309-0404  
 503-373-7538, Fax: 503-378-4101  
 Web: bcd.oregon.gov

**Mail payment to:**  
 DCBS – Fiscal Services  
 P.O. Box 14610  
 Salem, OR 97309-0445

DEPARTMENT USE ONLY	
Permit no.:	
<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied
Date:	By:

## APPLICANT INFORMATION

Applicant's business name:			
Address 1:		Address 2:	
City:		State:	ZIP:
Phone: - -	Fax: - -	E-mail:	
Boiler/pressure vessel contractor business license no.:			
Construction Contractors Board registration no.:		O stamp no.:	
List names and Oregon license numbers below of <i>all</i> Class 1 through Class 6 mechanics who will perform work on this project. (Attach additional sheets, if necessary.)			
<b>Name</b>		<b>License number</b>	

## OWNER/USER INFORMATION

Owner's name:	Phone: - -
Address and vessel location:	
City: ZIP:	<input type="checkbox"/> Commercial <input type="checkbox"/> Residential

## INSTALLATION, ALTERATION, OR REPAIR INFORMATION

Check all that apply. (If altered, submit drawings/calculations.)	
Type of work: <input type="checkbox"/> Boiler <input type="checkbox"/> Pressure vessel <input type="checkbox"/> Beverage service tank	Job start date:
<input type="checkbox"/> Install <input type="checkbox"/> Repair <input type="checkbox"/> Alter <input type="checkbox"/> Weld <input type="checkbox"/> Non-weld	
Description of vessel:	NB/State number:
Size and length of piping:	
Describe nature of work (attach additional sheets if necessary):	
<b>Applicant's name (print):</b>	<b>Signature:</b>
	<b>Date:</b>

	Fiscal code	plus 12% surcharge =	Surcharge code	Total each
<input type="checkbox"/> Boiler.....	\$175 70311/1195	\$21 70311/1291	\$196.00	
<input type="checkbox"/> Pressure vessel .....	\$125 70311/1195	\$15 70311/1291	\$140.00	
<input type="checkbox"/> Beverage service tank, over 5 cubic feet in volume .....	\$50 70311/1195	\$6 70311/1291	\$56.00	

**Permit fees are nonrefundable.**

**Secure fax for credit card payments: 503-947-2333**  
 If paying by credit card, applicant must sign credit card information box.

**Make check or money order payable to Department of  
 Consumer and Business Services. Do not send cash.**

<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover	Phone: _____
Credit card number _____	Expiration date _____
Name of cardholder as shown on credit card _____	
Cardholder signature _____	\$ _____ Amount

<b>DCBS FISCAL USE ONLY</b>

## PERMIT REQUIREMENTS

No person may install, alter, or repair a boiler or pressure vessel without **first** obtaining a permit from BCD.

In case of an emergency, a permit is not required in advance of boiler or pressure vessel installations or repairs, as long as a *Request for Boiler/Pressure Vessel Permit for Installation, Alteration, or Repair* is submitted to BCD within five days after starting the emergency work. The chief boiler inspector MUST immediately be notified at 503-559-0843 when there is the need for emergency work. An emergency is defined as “an unplanned circumstance requiring immediate repair, installation, replacement, or shutdown because of risk to health, life, or property.”

The acceptance of a permit application by Building Codes Division (BCD) does not signify that the installation, repair, or alteration is approved. The authorized inspector must approve all installations, alterations, or repairs.

Installations, alterations, or repairs must be completed according to the Oregon Boiler Specialty Code.

No person may engage in the business of installing, altering, or repairing boilers or pressure vessels without a valid boiler business license issued by BCD (ORS 480.630).

No person may, as the employee of a boiler business, install, alter, or repair a boiler or pressure vessel without obtaining a boiler trade license from BCD (ORS 480.630).

Any boiler or pressure vessel that is installed, repaired, or altered without a license is considered an unauthorized installation, repair, or alteration — unsafe to operate until all code requirements have been met.

Violations of licensing requirements can result in the assessment of civil penalties of up to \$5,000 for each violation (ORS 480.670 and ORS 455.895).

**Questions:** Contact the boiler program at 503-373-7538 or e-mail [bcdboiler@cbs.state.or.us](mailto:bcdboiler@cbs.state.or.us).